



**CEREBRA**

## Legal Support Services

### Case Study on Legal Research



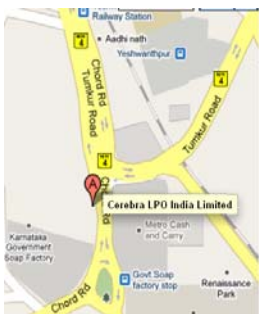
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#### The Client

The Client is a LA based Company.

#### Challenges, Requirement, and course of action

- Legal research on legal malpractice and professional misconduct.
- Client required attorneys and paralegals to work on the project with high quality.
- The Company turns to Cerebra LPO to perform the work. Bates numbered each Client files transferred to Cerebra LPO Servers using a secure access protocol (SSH FTP).

#### Cerebra LPO: Action taken

- Project manager at Cerebra convened meeting with team to explain about the requirements for the project, instructions, and other details provided by the Client.
- The team understands the Client requirements and the team lead decides on the allotment of work, number of people to work on the project, skills and training required.
- Cerebra built a dedicated team of 1 attorney and 2 paralegals to work upon the project.
- Team Lead at Cerebra instructs the team to research on legal malpractice and professional misconduct, and send the same for the review by lead attorneys.
- The team works upon the project and completes it in 4 weeks.
- Work was reviewed by lead attorneys at Cerebra ensuring accuracy, brevity and clarity.
- Quality check done by Quality Analyst to see whether it meets the Client requirement
- Delivery team at Cerebra transfer the completed database and chronology back to the company for incorporation into their existing case file.

#### Outcome

The Client is satisfied with the work, the costs and the turnaround time.