



CEREBRA

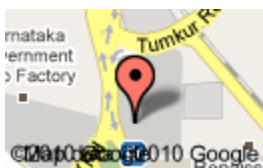
Legal Support Services

Case Study on Family Law



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The Client

The Client is the UK Law Firm.

Challenges, Requirement, and course of action

- Married women facing torture from her husband who was addicted to drugs and alcohol, approaches the UK Law firm for preparation of divorce petition and research on property division.
- Client required lawyers to work on the project with high quality.
- The Law Firm turns to Cerebra LPO to perform the work. Bates numbered, each Client files transferred to Cerebra LPO Servers using a secure access protocol (SSH)

Cerebra LPO: Action taken

- Project manager at Cerebra convened meeting with team to explain about the requirements for the project, instructions, specifications and other details provided by the Client.
- The team understands the Client requirements and the team lead decides on the allotment of work, number of people to work on the project, skills and training required.
- Cerebra built a dedicated team of 1 lawyer and 1 paralegal to work upon the project.
- Team Lead at Cerebra instructs the team to research on the issues and prepare a draft of petition.
- The team uses the IRAC method to solve the Client issues and the paralegal prepares the Divorce petition. Research was carried out and the petition was prepared.
- Work was reviewed by lead attorneys at Cerebra ensuring accuracy, brevity and clarity.
- Quality check done by Quality Analyst to see whether it meets the Client requirements
- Delivery team at Cerebra transfers the completed Memorandum and petition back to the law firm for incorporation into their existing case file.

Outcome

The Client is satisfied with the work, the costs and the turnaround time.